



KARNATAKA PROGRESSIVE EDUCATION SOCIETY'S

Dr. G.M.PATIL LAW COLLEGE

NEAR TAHASHILDAR OFFICE, D. C. COMPOUND, DHARWAD - 580001

Affiliated to Karnataka State Law University, Hubballi.

Recognised By Bar Council of India, New Delhi.

Approved by Government of Karnataka.



Date: 31/01/2022

NOTICE TO STUDENTS

The students are hereby informed that, taking into the consideration of suggestions of stakeholders, college has resolved to conduct add-on-courses which would help them for their professional and competitive field after their graduation. They are -

Sl. No.	Title of the course	Duration	Maximum Intake	Eligibility
1.	Communication Skills & Personality Development	30 Hours	50	Any semester student
2.	Yoga Course	30 Hours	30	-do-
3.	Basic Computer Course	30 Hours	20	-do-
4.	Legal Language Skills	30 Hours	30	-do-
5.	Translation Course	30 Hours	30	Only VI sem.

Interested students shall register with the Course Coordinator Dr.Vidya Shettemmanavar on or before 07/02/2022.

Note:

- Students interested in any of the above mentioned courses are taken into consideration for enrollment on the basis of first cum first serve as against the maximum intake in respective courses.
- If the numbers of students enrolled are less than 5 in any course, then the course shall not be conducted.

PRINCIPAL

KPES's Dr. G. M. Patil Law College
Near Tahashildar Office
D. C. Compound, Dharwad-580001

Email : principalkpeslcd@rediffmail.com
kpeslaw@gmail.com

Estd : 1975

Phone No. : 0836 2790945
Website : www.kpes.org.in



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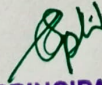


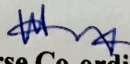
Date :17-6-2022

TIME TABLE OF ADD-ON COURSE BASIC COMPUTER

DATE: 20-06-2022 to 12-07-2022

SL. NO	WORKING DAYS	TIME
1	Monday	3 pm to 4.30 pm
2	Tuesday	3 pm to 4.30 pm
3	Wednesday	3 pm to 4.30 pm
4	Thursday	3 pm to 4.30 pm
5	Friday	3 pm to 4.30 pm
6	Saturday	3 pm to 4.30 pm


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Course Co-ordinator

List of Students Enrolled for Basic Computer Course

Basic Computer Course - 2021-22

		sem	
1.	Shankaravva	II	6866704720
2.	Venkatesh Rao Deshmukh	IV	9019164756
3.	Sanjana Hukkeri	IV	7975156097
4	Kiran Mandapure	IV	9035819441
5	Pravenc Kumar P	II	8880443263
6	Shivaraj Gioli	IV	9482372407
7.	Chaitra Humbari	II	9035878122
8.	Pooja Toragal	II	9916695807
9.	Danesh Keri	II	8105652411
10	L.P. Lamani	II	9448838262
11	Suman M.P	IV	8971141201
12	Gururaj	II	810599984
13	Manjunath Barrappanavar	IV	9164363978
14	Kiran Kumar Takkalaki	IV	8867101343
15	Shivaji Beringidad	IV	7259399056
16	Kartik Hadagali	IV	7353963320
17	Devraj Kullur	IV	9036466376
18	Siddappa Kollur	II	9901092456
19	P.G. Chowkimath	IV	9448077743
20	Rahul Pattar	IV	9008765277
21	Sourya Patil	II	7348929009
22	Manohar Shetty	IV	9620677397

Course Coordinator

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 C. Compound, Bharwad-422001

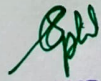
**Resource person of Basic Computer Course
Profile of Smt. Kirtimani Suranagi**

Smt. Kirtimani Suranagi has completed Bachelor of Computer Application in 1999 and PGDCA in 2001 from IICA recognized by Karnatak University, Dharwad

Work Experience

- I have worked in Basel Mission High School, Dharwad from 2000-2006.
- I have given training to government school teachers for three months from 15th March - 15th June 2005
- I have worked in Basel Mission PU College, Dharwad as a part time lecture from 2004-2005.
- I have worked in K.L.E's English Medium School, Hubballi from 2006-2007.
- I have worked in K.P.E.S D.Ed College, Dharwad as a part time lecture from 2008-2010.
- I have worked in K.P.E.S English & Kannada Medium High School, Dharwad from 2007 till now.

I have more than 22 years of experience in training different levels of students.


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• Photos of Basic Computer Class

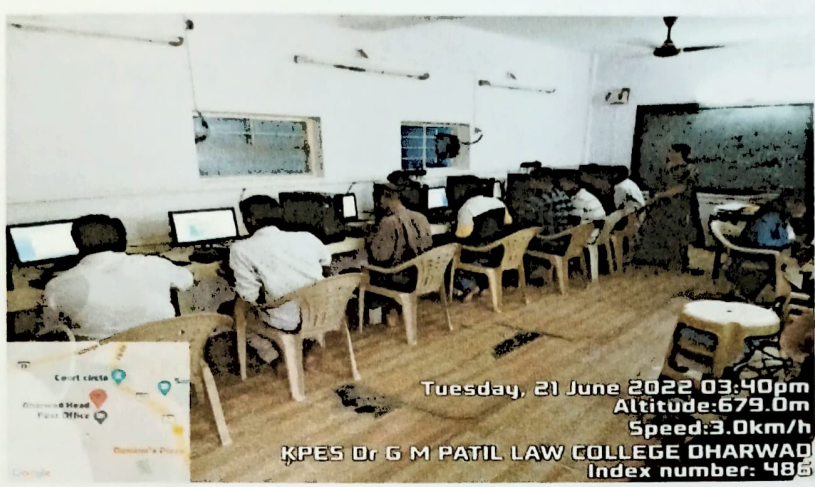


Photo 1: Students attending the computer class



Photo 2: Students practicing in computer lab

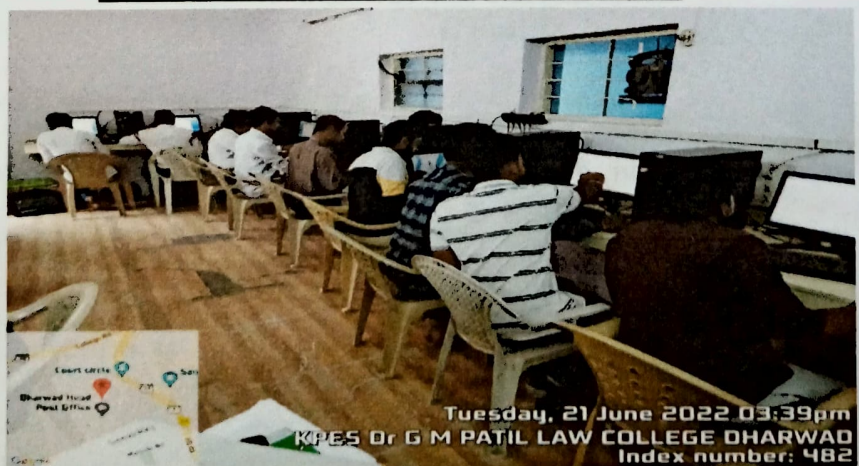


Photo 3: Students practicing in computer lab

[Signature]
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K.P.E.S's Dr. G. M. Patil Law College, Dharwad

Add on Course

Basic computer Test

Total Marks: 20

Student Name:

Lalappa Laman

Time: 1 hour

Date: 12-07-2022

Signature:

[Handwritten Signature]

16/20

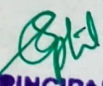
- 1. ✓ Excel is a ___ program
a) Ms. Word ~~b) Spreadsheet~~ c) Document d) Excel
- 2. ✓ In Excel Row heading are highlighted in ___
a) Alphabets ~~b) Numbers~~ c) Symbols d) None of the above
- 3. ✓ Short cut key of Copy, Cut & Paste are ___
a) Ctrl X b) Ctrl V c) Ctrl C ~~d) Ctrl C, Ctrl X & Ctrl V~~
- 4. ✓ ___ is the function adds all of the values of the cells in arguments.
a) Sum ~~b) Max~~ c) Count d) Average
- 5. ✓ RAM is a long form of ___
~~a) Random Access memory~~ b) Read only Memory
c) Cache memory d) None of all
- 6. ✓ Pen drive is the example of ___ memory
a) RAM b) ROM c) Primary memory ~~d) Secondary Memory~~
- 7. ✓ While printing Portrait format means everything is oriented ___
~~a) Vertically~~ b) Horizontally c) Font size d) Print
- 8. ✓ Shortcut key of select all is ___
a) Ctrl V b) Ctrl ~~c) Ctrl A~~ d) Ctrl S
- 9. ✓ ___ align text equally to the right and left margins
a) Right b) Left c) Justify ~~d) Center~~
- 10. ✓ To receive emails, you will need an ___ and an ___
a) Account, address ~~b) Email account, email address~~
c) User name d) None of all
- 11. ✓ Output Device is ___
~~a) Monitor~~ b) Keyboard c) Mouse d) Printer
- 12. ✓ Brian of the computer is ___
a) ALU b) MU ~~c) CPU~~ d) CD
- 13. ✓ Home screen is called ___
~~a) Desktop~~ b) Taskbar c) Screen d) Curtain

[Handwritten Signature]

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14. Cell is a intersection of ___ and ___
 a) A & B b) Row & Column c) Numbers d) Letters
15. Computer is an ___ machine
 a) Mechanical b) Electrical c) Electronic d) Automobile
16. In Computer main parts are ____
 a) 5 b) 6 c) 4 d) 6
17. Scanner is the ___ device
 a) Printer b) Output c) Input d) Processing
18. ___ is responsible for transmitting data from one device to another using telephonic lines
 a) Modem b) USB c) Headset d) Wi-Fi
19. Combination of 8 bits is called ____
 a) 1 kb b) 1036 byte c) 1 byte d) 1Gb
20. Press the ___ key on your keyboard to delete text to the left of the cursor
 a) Backspace b) Eraser c) Select all d) Delete


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K.P.E.S's Dr. G. M. Patil Law College, Dharwad

Add on Course

Basic computer Test

Total Marks: 20

Student Name: Gururaja

Signature: Gururaja

Time: 1 hour

Date: 12-07-2022

19/20

1. Excel is a ___ program
 a) Ms. Word b) Spreadsheet c) Document d) Excel
2. In Excel Row heading are highlighted in ___
 a) Alphabets b) Numbers c) Symbols d) None of the above
3. Short cut key of Copy, Cut & Paste are ___
 a) Ctrl X b) Ctrl V c) Ctrl C d) Ctrl C, Ctrl X & Ctrl V
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Spil
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- 20. Press the key on your keyboard to delete text to the left of the cursor
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Spl
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KPES Dr. G. M. Patil Law College, Dharwad.

Feedback Form on Basic Computer Course

Date: 12-7-2022

Name : SHEVARAJ GOLI

Semester : 4 Rth sem Mobile No : 9482372407

Email-Id: SHEVARAJGOLI5@gmail.com

Name of the Instructor:

Smt.Kirtimani Suranagi

1. Was the material and subject easy to understand?

a) Yes b) No

2. Did your course teacher guide you properly?

a) Yes b) No

3. The lecture sequence was well planned.

a) Yes b) No

4. Were you able to understand the concepts properly?

a) Yes b) No

5. Whether all the instructions given by the course teacher were clear during the practical class?

a) Yes b) No

6. The computers were sufficiently available to all the students in the class.

a) Yes b) No

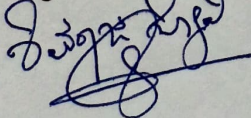
7. The course teacher was responsive and cleared all your doubts.

a) Yes b) No

8. Suggested if any :

ಈ ಕೌನ್ಸಿಲರ್‌ನಿಂದ ತರಬೇತಿ ಪಡೆಯಲು ಸಕಷ್ಟವು ಬಿಡಬೇಕು.
ಇಲ್ಲಿಯವರೆಗೂ ಈ ಉತ್ತಮ ಕೌನ್ಸಿಲರ್‌ನು ಒಂದನೇ ಸಲವೂ ಶಿಕ್ಷಣವನ್ನು ನನ್ನ ಕೈಗೆ ಕೊಟ್ಟಿಲ್ಲ.

Signature of the Student




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D. C. Compound, Dharwad-590004

KPES Dr. G. M. Patil Law College, Dharwad.

Feedback Form on Basic Computer Course

Date: 12/07/2022

Name : Praveenkumara. P.

Semester : IIIrd Mobile No : 8880443263

Email-Id: praveenkumarply@gmail.com

Name of the Instructor:

Smt.Kirtimani Suranagi

1. Was the material and subject easy to understand?

a) Yes b) No

2. Did your course teacher guide you properly?

a) Yes b) No

3. The lecture sequence was well planned.

a) Yes b) No

4. Were you able to understand the concepts properly?

a) Yes b) No

5. Whether all the instructions given by the course teacher were clear during the practical class?

a) Yes b) No

6. The computers were sufficiently available to all the students in the class.

a) Yes b) No

7. The course teacher was responsive and cleared all your doubts.

a) Yes b) No

8. Suggested if any : we need more classes

P
Signature of the Student

P. Patil
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Email : principalkpeslcd@rediffmail.com
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Summary Report on Add-on Course

As per the decision taken by college Management and Add-on course committee the following Add-on Courses were conducted successfully for the Academic year 2021-22.

Each add-on programme was conducted for 30 hours. The curriculum content is separately framed for each course. The students of different semester are permitted to enroll add on courses of their choice. For the academic year 2021-22, there were 3 add-on courses. During the odd semester Add-on course on Yoga was conducted and other 02 add-on courses were conducted during even semester. Certificate of completion is given to students only those who attend 90% of classes engaged. Majority of the student participants expressed their gratitude to the Institution for having conducted these value based courses without imposing any fees on them. The overall content of respective courses enabled students to compete different competitive examinations and students who got Sanad, started practicing the profession under the supervision of senior Advocates. Of the overall percentage of the students participation in different add on courses is more than 80% as against the ceiling limit of intake. The financial burden was supported by our esteemed Management.

G. Patil
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