KARNATAKA PROGRESSIVE EDUCATION SOCIETY's

Dr. G.M.PATIL LAW COLLEGE

NEAR TAHASHILDAR OFFICE, D. C. COMPOUND, DHARWAD - 580001

Affiliated to Karnataka State Law University, Hubballi.
Recognised By Bar Council of India, New Delhi.
Website:www.kpes.org.in   Approved by Government of Karnataka.

1.2.2. Students undertaken Add on /Certificate programs offered during the year 2023-24

Sl. No.	Add-on Course	No. of Students Participated	Page No.
1.	Basic Computer	11	1-16
2.	Legal Language Skills	22	1-8
3.	Yoga	13	1-13
4.	Communication Skills and personality development	22	1-10

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Date: 02/01/2024

Notice to Student

The students are hereby informed that the college has decided to conduct add-on-course on basic computer. It would be to very useful to the students in your professional life. The course would be free for students and course would be for 30 hours.

Interested students shall register with the Add-On-Course Coordinator Dr. Vidya S. Shettemmanavar on or before 05/01/2024. The course would start from 08-01-2024.
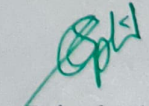
Time table

08-1-2024 to 31-1-2024

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
3.00-4.30	3.00-4.30	3.00-4.30	3.00-4.30	3.00-4.30	3.00-4.30

Course Teacher for Basic Computer Course:
Shri. Somashekar Mestri

Place: Dharwad

Principal
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Near Tahashildar Office
D. C. Compound, Dharwad-580001

RESUME

SOMASHEKAR MESTRI
Near Shantiniketan Nagar bus stop,
Kelageri Road,Dharwad– 580008,
Karnataka Mobile No : 9019166966
E-mail :somumestri@live.com

UNITED HOSPITAL, Jayanagar, Bengaluru

Presentlyworking as **IT Consultant** at **United Hospital, Jayanagar Bangalore** from September 2022 to till now.

WORK EXPERIENCE:

- **Application support :** Hospital Management Software support.

- **Procurement :** Liaising with Vendor, Equipment Procurement, sourcing for quote. Coordinate with vendor on maintenance.

- **Inventory :** Physical Hardware, Software License inventory.

KARNATAKA VIKAS GRAMEEN BANK, Dharwad

WORKEXPERIENCE:

- Worked as **Support Executive** at **C-EDGE Technologies Ltd. (A TCS-SBI Enterprise),** Karnataka Vikas Grameen Bank (KVGB) Dharwad from January 2019 to August2022.

- **Support:** Installation of windows 2008 server edition, Oracle installation and configuration as per bank policy. Network Troubleshooting, coordinate with network vendor on identify network fault andresolution.

- **Application Support :** Core Banking Solution (CBS) Application support to all branches of Karnataka Vikas Grameen Bank,Dharwad.

ADM AGRO INDUSTRIES INDIA PVT. LTD., Belur Industrial Area, Dharwad

Assistant System Administrator from October 2008 to January 2019 (10 Years).

- **Regional Support:** Support users via remote tools, guide end user over remote tools on how to resolve issue, software usage. Administer their AD account, Setup desktop and laptop through image. Applications support like Oracle ERP, Oilsoft to local users and remote location users. As a team member of India supporthelp desk group.

3

- o **Troubleshooting:**

  Computer Troubleshooting, Network Troubleshooting, coordinate with network vendoron identify network fault andresolution, Server troubleshooting, MS office, Android, I- phone and landlines.

- o **Procurement:**

  Raising PO, Liaising with Vendor, Equipment Procurement, sourcing for quote. Coordinate with vendor onmaintenance.

- o **Inventory:**

  Physical Hardware, Software License inventory.

- o **Physical Setup:** Rack server, server rack cable and devices allocation management. Computer setup, MS office software installation, Printer, switches, Routers, Wireless Router, Mobile smartphone.

- o **Tools knowledge:** Support branch office users via remote tools, i.e., Microsoft Teams, Skype for Business, Lync 2013, MS communicator and Microsoft remote assistance (MRA), Team viewer. Backup jobs and create restore jobs using Symantec Backup Exec12.1.

SDM ENGINEERING COLLEGE, Dharwad

Lab Assistant in Dept. of Information Science and Engineering and Library Assistant.

EDUCATIONAL QUALIFICATION:

Completed Bachelor Degree in Arts from Karnataka University, Dharwad in the year - 2002

Additional Qualification :
Hardware & Networking course completed.
Certification of Achievement from Dell, All Desktops, Laptop & printers.

SKILLS :

Preventative maintenance expert,Data backup and recovery systems
Remote access support
Wireless Access Point
Router& switch basic configuration
Basic knowledge of Power Business intelligent & usage & MS Sql query, Knowledge of Chat GPT
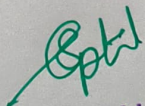
TOOLSETS

Remote Tools	:	MS Remote Desktop, Team Viewer, Amy admin, any desk
Presentation	:	PowerPoint, MS Visio
Process	:	Incident, Escalation, Problem and Change Mgmt.

-: PERSONAL INFORMATION :-

Father'sName	:	BasappaMestri
DateofBirth	:	July 24th 1980
LanguagesKnown	:	Kannada, English,Hindi
MaritalStatus	:	Married

Place : Dharwad

Date : 11/09/2023

SomashekarMestri

PHOTOS OF ADD-ON COURSE ON BASIC COMPUTER COURSE

⑤

3 Feb 2023 2:19:32 pm
Swiss grid E:8118538 N:54748
Altitude:620.0m
Speed:0.5km/h
Index number: 6163

Photo 1: Students practicing on computer in the add-on course

9 Jan 2024 3:08:04 pm
Swiss grid E:8118526 N:54761
F234+69X, UB Hills, Malmaddi, Dharwad, Karnataka 580001, India
Altitude:275.5m
Index number: 5374

Photo 2: Sir waiting for more students to join for theory class

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Photo 3: Practical class of computer in the computer lab
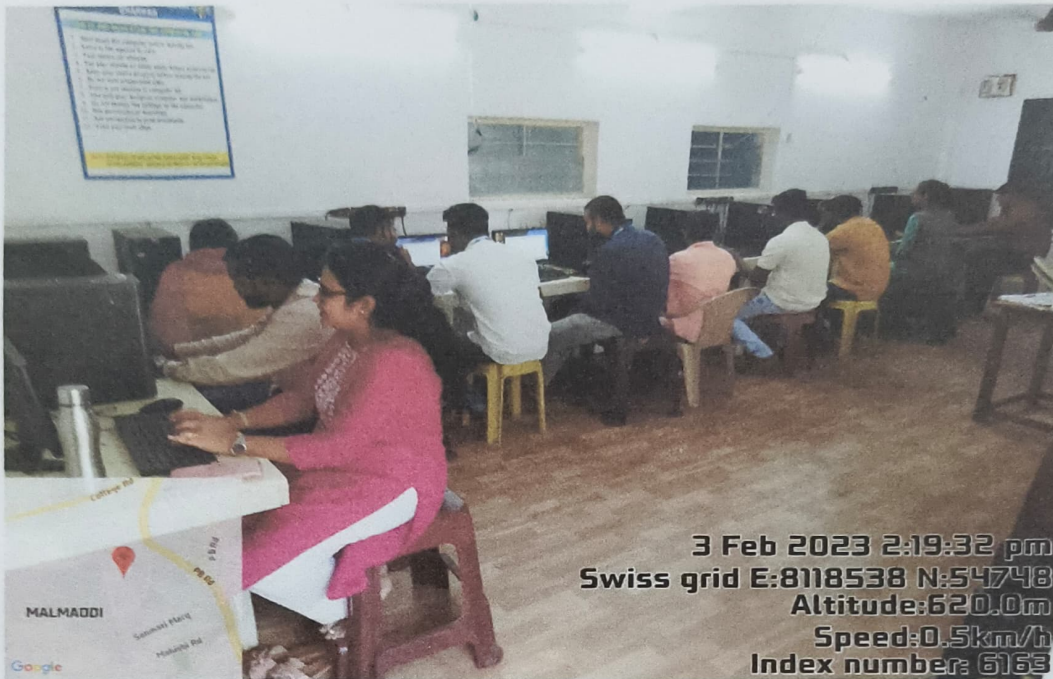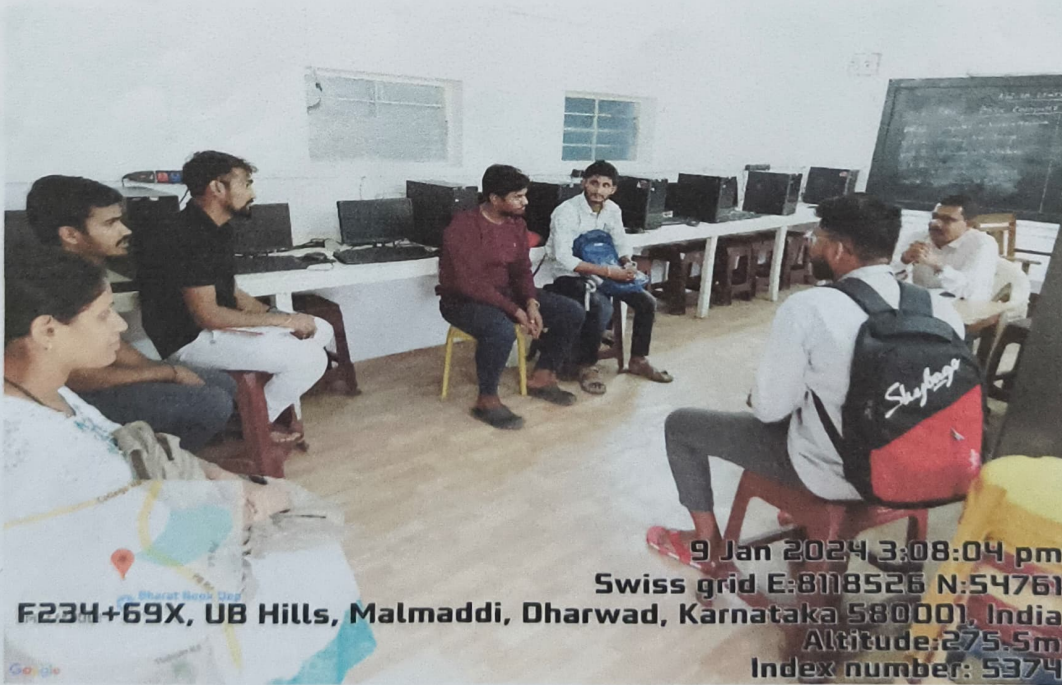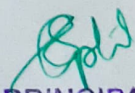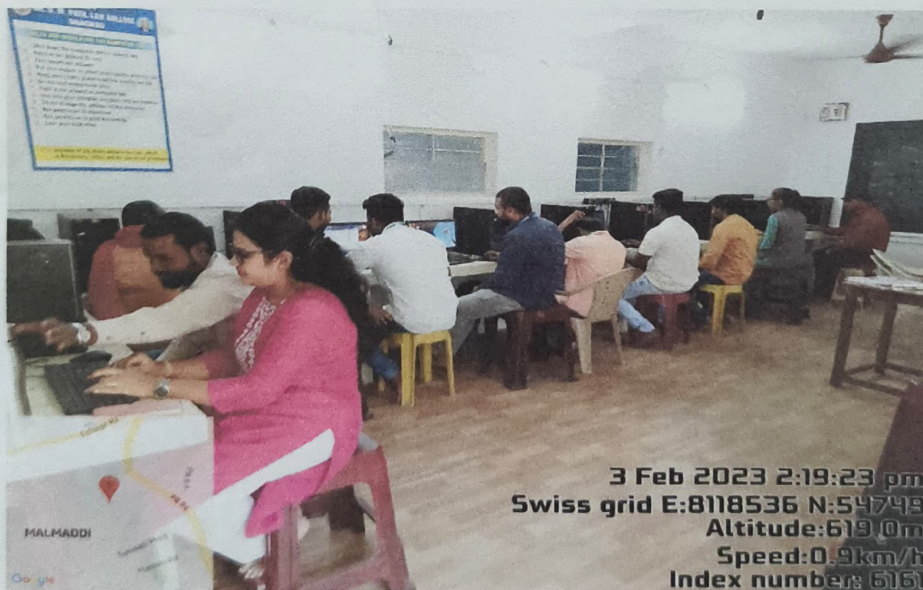

Photo 4: Students practicing on computer in the add-on course

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⑦

Karnataka Progressive Education Society's

Dr. G. M. Patil Law College

Dharwad, Karnataka

Affiliated to Karnataka State Law University, Hubballi

Add-on-Course on Basic Computer

Certificate of Completion

This is to certify that Mr/Mrs __Riyazahamad G Ravatnavar__ of

__I Sem__ has completed the Add-on-Course on Basic Computer Organized by K.P.E.S's Dr.

G. M. Patil Law College, Dharwad held from __Jan 8 to Feb 2, 2024__.

Course Teacher

Shri Sanjeev G. Patil
Principal

Karnataka Progressive Education Society's

Dr. G. M. Patil Law College

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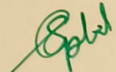
Add-on-Course on Basic Computer

Certificate of Completion

This is to certify that Mr/Mrs _Niyaz M Yaligar_ of

I Sem has completed the Add-on-Course on Basic Computer Organized by K.P.E.S's Dr.

G. M. Patil Law College, Dharwad held from _Jan 8 to Feb 2, 2024._

Course Teacher

Shri Sanjeev G. Patil
Principal

2023-24

Add on course on Basic Computer

| SI.No.	Name	Sem	Mobile No.
1	Niyaz. M. Yaligar	1st	6364846514
2	Santhosha. B. Sali	1st	8549810312
3	Raju. Honnalli	1st	9686845670
4	Prashant. Patil.	1st	9902638496
5]	K. S. Nippane	1st	9008543671
6)	R.G. Ravatnavar	1st	7829894326
7.	Sangappa Mygeri	V th	
8	Nilamma Dhavalagi	1st	9663636682
9	Simran Badlekhan	1st	9380683957
10	Pooja. Betaswamath.	1st Sem	8618067810
11	Ravi s/o Dodda Bhimanna	1st sem	6364550349
12	Basavaraja Allak	1st Sem	7795100266.
13	poornanda. Chikkoppa	1st sem	6361219162
14	Raju. F. Honnalli	1st sem	9686845670
15	Vikram	1st Sem	7619697353

Add-on course on Basic Computer Course
2023-24

KPES Dr. G. M. P[...] COLLEGE, DHARWAD

ATTENDANCE REGISTER

Sl. No.	Roll No.	Student's Name (Surname, Name and Father's Name)	08/01/24	09/01/24	10/01/24	11/01/24	12/01/24	13/01/24	16/01/24	17/01/24	18/01/24	19/01/24	20/01/24	23/11/24	24/1/24	27/1/24	29/1/24	30/1/24	31/1/24	1/2/24	2/2/24					Number of days Present	Number of days Absent	Progress
1		NIYAZ. M. YALIGAR		A													A		A									
2		Nilamma Dhavalagi			A	A	A						A				A				A							
3		Simran Bodlekhan		A	A	A							A					A										
4		VIKRAM			A	A	A										A											
5		Basavaraja Allak			A	A	A														A							
6		Raju Homali			A	A	A											A				A						
7.		K. S. Nippane		A	A	A												A										
8		Poornanand chikkoppa			A	A	A										A		A									
9		Riyazahamad. G. Ravatnavar															A	A		A		A						
10		Ravi s/o Dodda Bhimanna			A	A	A											A		A								

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K.P.E.S's Dr. G. M. Patil Law College, Dharwad
Add-on Course Basic computer Test

Date: 02-02-2024

Total Marks: 20   Time : 1 hour

Name: K. S. Nippane	Signature:

1. ___ is responsible for transmitting data from one device to another using telephonic lines
   a) Modem   b) USB   c) Headset   d) Wi-Fi

2. Output Device is _____
   a) Monitor   b) Keyboard   c) Mouse   d) Printer

3. Combination of 8 bits is called _____
   a) 1 kb   b) 1036 byte   c) 1 byte   d) 1Gb

4. Excel is a ____ program
   a) Ms. Word   b) Spreadsheet   c) Document   d) Excel

5. In Excel Row heading are highlighted in _____
   a) Alphabets   b) Numbers   c) Symbols   d) None of the above

6. ___ align text equally to the right and left margins
   a) Right   b) Left   c) Justify   d) Center

7. Short cut key of Copy, Cut & Paste are _____
   a) Ctrl X   b) Ctrl V   c) Ctrl C   d) Ctrl C, Ctrl X & Ctrl V

8. ____ is the function adds all of the values of the cells in arguments.
   a) Sum   b) Max   c) Count   d) Average

9. Scanner is the ___ device
   a) Printer   b) Output   c) Input   d) Processing

10. Short key of select all is ___
    a) Ctrl V   b) Ctrl   c) Ctrl A   d) Ctrl S

11. Press the _____ key on your keyboard to delete text to the left of the cursor
    a) Backspace   b) eraser   c) Select all   d) Delete

K.P.E.S's Dr. G. M. Patil Law College, Dharwad
Add-on Course Basic computer Test

Date: 02-02-2024

Total Marks: 20   Time : 1 hour

Name: K. S. Nippane	Signature:

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11. Press the _____ key on your keyboard to delete text to the left of the cursor
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12. RAM is a long form of ___
    a) Random Access memory   b) Read only Memory
    c) Cache memory   d) None of all

13. Pen drive is the example of _____ memory
    a) RAM   b)ROM   c) Primary memory   d) Secondary Memory

14. Brian of the computer is _____
    a) ALU   b) MU   c) CPU   d) CD

15. While printing Portrait format means everything is oriented_____
    a) Vertically   b) Horizontally   c)font size   d) Print

16. Home screen is called _____
    a) Desktop   b) Taskbar   c) Screen   d) Curtain

17. Cell is a intersection of __ and _____
    a) A & B   b) Row & Column   c) numbers   d) letters

18. Computer is an _____ machine
    a) Mechanical   b) Electrical   c) Electronic   d) Automobile

19. In Computer main parts are _____
    a) 5   b) 6   c) 4   d) 6

20. To receive emails, you will need an _____ and an _____
    a) Account, address   b) Email account, email address
    c) User name   d) none of all

K.P.E.S's Dr. G. M. Patil Law College, Dharwad
Add-on Course
Basic computer Test

Date: 02-02-2024

Total Marks: 20   Time : 1 hour

Name: Poornanand chikkoppa	Signature:

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    c) User name   d) none of all

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Summary Report on Add-on Course

As per the decision taken by college Management and Add-on course committee the following Add-on Courses were conducted successfully for the Academic year **2023-24**.

Each add-on programme was conducted for 30 hours. The curriculum content is separately framed for each course. The students of different semester are permitted to enroll add on courses of their choice. For the academic year 2023-24, there were 4 add-on courses. During the odd semester 02 add-on courses were conducted and other 02 add-on courses were conducted during even semester. Certificate of completion is given to students only those who attend 90% of classes engaged. Majority of the student participants expressed their gratitude to the Institution for having conducted these value based courses without imposing any fees on them. The add-on course on Basic computer has helped students to enhance their career and professional development.

The overall content of respective courses enabled students to excel in different areas and students' confidence level has changed after attending the course. Of the overall percentage of the students participation in different add on courses is more than 80% as against the ceiling limit of intake. The financial burden was supported by our esteemed Management.

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