

Email : principalkpeslcd@rediffmail.com
kpeslaw@gmail.com

Estd : 1975

Phone No. : 0836 2790945
Website : www.kpes.org.in



KARNATAKA PROGRESSIVE EDUCATION SOCIETY'S
Dr. G.M.PATIL LAW COLLEGE
NEAR TAHASHILDAR OFFICE, D. C. COMPOUND, DHARWAD - 580001



Affiliated to Karnataka State Law University, Hubballi.
Recognised By Bar Council of India, New Delhi.
Approved by Government of Karnataka.

Date: 20/8/2019

NOTICE TO STUDENTS

The students are hereby informed that, taking into the consideration of suggestions of stakeholders, college has resolved to conduct add-on-courses which would help them for their professional and competitive field after their graduation. They are -

Sl. No.	Title of the course	Duration	Maximum Intake	Eligibility
1.	Communication Skills & Personality Development	30 Hours	50	Any semester student
2.	Yoga Course	30 Hours	30	-do-
3.	Basic Computer Course	30 Hours	20	-do-
4.	Legal Language Skills	30 Hours	30	-do-
5.	Translation Course	30 Hours	30	Only VI sem.

Interested students shall register with the Course Coordinator Smt. Vidya Shettemmanavar on or before 28/08/2019.

Note:

- Students interested in any of the above mentioned courses are taken into consideration for enrolment on the basis of first cum first serve as against the maximum intake in respective courses.
- If the number of students enroll less than 5 in any course, then the course shall not be conducted.

PRINCIPAL

KPES's Dr. G. M. Patil Law College
Near Tahashildar Office
D. C. Compound, Dharwad-580001

Principal

Email : principalkpeslcd@rediffmail.com
kpeslaw@gmail.com

Estd : 1975

Phone No. : 0836 2790945
Website : www.kpes.org.in



KARNATAKA PROGRESSIVE EDUCATION SOCIETY'S

Dr. G.M.PATIL LAW COLLEGE

NEAR TAHASHILDAR OFFICE, D. C. COMPOUND, DHARWAD - 580001

Affiliated to Karnataka State Law University, Hubballi.
Recognised By Bar Council of India, New Delhi.
Approved by Government of Karnataka.



Date:11-10-2019

TIME TABLE OF BASIC COMPUTER COURSE

DATE: 14/10/2019 TO 21/11/2019

SL. NO	WORKING DAYS	TIME
1	Monday	3 pm to 4 pm
2	Tuesday	3 pm to 4 pm
3	Wednesday	3 pm to 4 pm
4	Thursday	3 pm to 4 pm
5	Friday	3 pm to 4 pm
6	Saturday	3 pm to 4 pm


Course Co-ordinator



PRINCIPAL

KPES's Dr. G. M. Patil Law College
Near Tahashildar Office
D. C. Compound, Dharwad-580001

List of Students enrolled for Basic Computer Course 2019-20

Basic Computer Course

	Sem
1 Deepak Shivali	I
2 Kiran Hoskeri	III
3 Kashinath Koyalgi	I
4 Chetan Agasankappa	I
5 Aswini Ghasti	I
6 Manikant Yenni	III
7 Devendrappagouda Patil	III
8 Andareema Bendigeri	I
9 Ravi Kharabhari	III
10 Sangammath	I
11 Vallappagouda Patil	III
12 Shashidhar Pagad	V
13 Lokesh	I
14 Pooja Savanas	I
15 Rani Doddamani	I
16 Mahadevkumar Habbal	V
17 Shuidhar Kanakate	V
18 Suroj Lamani	I
19 Vidya Kallannanavar	I
20 Suneeta Kulkarni	I
21 Sanjeer Mijundas	V
22 Shrikant Patil	I
23 Kanishk Patil Kanishk Patil Kanishk Patil Kanishk Patil Kanishk Patil	V

Course Coordinator

PRINCIPAL
 KPES's Dr. G. M. Patil Law College
 Near Tahashildar Office
 D. C. Compound, Dharwad-580001

PRINCIPAL
 KPES's Dr. G. M. Patil Law College
 Near Tahashildar Office
 D. C. Compound, Dharwad-580001

**Resource person of Basic Computer Course
Profile of Smt. Kirtimani Suranagi**

Smt. Kirtimani Suranagi has completed Bachelor of Computer Application in 1999 and PGDCA in 2001 from IICA recognized by Karnatak University, Dharwad

Work Experience

- I have worked in Basel Mission High School, Dharwad from 2000-2006.
- I have given training to government school teachers for three months from 15th March - 15th June 2005
- I have worked in Basel Mission PU College, Dharwad as a part time lecture from 2004-2005.
- I have worked in K.L.E's English Medium School, Hubballi from 2006-2007.
- I have worked in K.P.E.S D.Ed College, Dharwad as a part time lecture from 2008-2010.
- I have worked in K.P.E.S English & Kannada Medium High School, Dharwad from 2007 till now.

I have more than 20 years of experience in training different levels of students.

PRINCIPAL
KPES's Dr. G. M. Patil Law College
Near Tahashildar Office
D. C. Compound, Dharwad-580001

Add-on Course Photos on Basic Computer Course 2019-20



Photo 1: Smt. Kirtimani Suranagi attending students doubts



Photo 2 : Students practicing in computer class

Spd
PRINCIPAL
KPES's Dr. G. M. Patil Law College
Near Tahashildar Office
D. C. Compound, Dharwad-580001

K.P.E.S's Dr. G. M. Patil Law College, Dharwad
Add-on Course
Basic computer Test

Total Marks: 20

Student Name: LokeshSignature: [Signature]

Time: 1 hour

Date :21-11-2019

13

20

1. While printing 'Portrait' format means everything is oriented _____
 a) Vertically b) Horizontally c) Font size d) Print
2. Short key of select all is _____
 a) Ctrl V b) Ctrl S c) Ctrl A d) Ctrl S
3. Home screen is called _____
 a) Desktop b) Taskbar c) Screen d) Curtain
4. Cell is a intersection of _____ and _____
 a) A & B b) Row & Column c) Numbers d) Letters
5. Computer is an _____ machine
 a) Mechanical b) Electrical c) Electronic d) Automobile
6. In Computer main parts are _____
 a) 5 b) 6 c) 4 d) 6
7. Scanner is the _____ device
 a) Printer b) Output c) Input d) Processing
8. _____ is responsible for transmitting data from one device to another using telephonic lines
 a) Modem b) USB c) Headset d) Wi-Fi
9. Combination of 8 bits is called _____
 a) 1 kb b) 1036 byte c) 1 byte d) 1Gb
10. Excel is a _____ program
 a) Ms. Word b) Spreadsheet c) Document d) Excel
11. In Excel Row heading are highlighted in _____
 a) Alphabets b) Numbers c) Symbols d) None of the above

[Signature]
PRINCIPAL

K.P.E.S's Dr. G. M. Patil Law College
Near Tahashildar Office
D. C. Compound, Dharwad-580001

12. Short cut key of Copy, Cut & Paste are _____
 a) Ctrl X b) Ctrl V c) Ctrl C d) Ctrl C, Ctrl X & Ctrl V
13. _____ is the function adds all of the values of the cells in arguments.
 a) Sum b) Max c) Count d) Average
14. Press the _____ key on your keyboard to delete text to the left of the cursor
 a) Backspace b) Eraser c) Select all d) Delete
15. _____ align text equally to the right and left margins
 a) Right b) Left c) Justify d) Center
16. To receive emails, you will need an _____ and an _____
 a) Account, address b) Email account, email address
 c) User name d) none of all
17. RAM is a long form of _____
 a) Random Access memory b) Read only Memory
 c) Cache memory d) None of all
18. Pen drive is the example of _____ memory
 a) RAM b) ROM c) Primary memory d) Secondary Memory
19. Output Device is _____
 a) Monitor b) Keyboard c) Mouse d) Printer
20. Brain of the computer is _____
 a) ALU b) MU c) CPU d) CD


PRINCIPAL
 KPES's Dr. G. M. Patil Law College
 Near Tahashildar Office
 D. C. Compound, Dharwad-580001

●  

K.P.E.S's Dr. G. M. Patil Law College, Dharwad
Add-on Course
Basic computer Test

Total Marks: 20

Time: 1 hour

Student Name: Manikant Yenni

Date :21-11-2019

Signature: 

11/20

1. While printing 'Portrait' format means everything is oriented _____
 a) Vertically b) Horizontally c) Font size d) Print
2. Short key of select all is _____
 a) Ctrl V b) Ctrl S c) Ctrl A d) Ctrl S
3. Home screen is called _____
 a) Desktop b) Taskbar c) Screen d) Curtain
4. Cell is a intersection of _____ and _____
 a) A & B b) Row & Column c) Numbers d) Letters
5. Computer is an _____ machine
 a) Mechanical b) Electrical c) Electronic d) Automobile
6. In Computer main parts are _____
 a) 5 b) 6 c) 4 d) 6
7. Scanner is the _____ device
 a) Printer b) Output c) Input d) Processing
8. _____ is responsible for transmitting data from one device to another using telephonic lines
 a) Modem b) USB c) Headset d) Wi-Fi
9. Combination of 8 bits is called _____
 a) 1 kb b) 1036 byte c) 1 byte d) 1Gb
10. Excel is a _____ program
 a) Ms. Word b) Spreadsheet c) Document d) Excel
11. In Excel Row heading are highlighted in _____
 a) Alphabets b) Numbers c) Symbols d) None of the above


PRINCIPAL

**K.P.E.S's Dr. G. M. Patil Law College
Near Tahashildar Office
D. C. Compound, Dharwad-589001**

12. Short cut key of Copy, Cut & Paste are _____
 a) Ctrl X b) Ctrl V c) Ctrl C d) Ctrl C, Ctrl X & Ctrl V
13. _____ is the function adds all of the values of the cells in arguments.
 a) Sum b) Max c) Count d) Average
14. Press the _____ key on your keyboard to delete text to the left of the cursor
 a) Backspace b) Eraser c) Select all d) Delete
15. _____ align text equally to the right and left margins
 a) Right b) Left c) Justify d) Center
16. To receive emails, you will need an _____ and an _____
 a) Account, address b) Email account, email address
 c) User name d) none of all
17. RAM is a long form of _____
 a) Random Access memory b) Read only Memory
 c) Cache memory d) None of all
18. Pen drive is the example of _____ memory
 a) RAM b) ROM c) Primary memory d) Secondary Memory
19. Output Device is _____
 a) Monitor b) Keyboard c) Mouse d) Printer
20. Brain of the computer is _____
 a) ALU b) MU c) CPU d) CD

Spit

PRINCIPAL
KPES's Dr. G. M. Patil Law College
Near Tahashildar Office
D. C. Compound, Dharwad-580001

ala

12/05/2024

12/05/2024

12/05/2024

19-20

KPES Dr. G. M. Patil Law College, Dharwad.

Feedback Form on Basic Computer Course

Date: 21-11-2019

Name : Lokesha

Semester : 1st Sem Mobile No : 9066313511

Email-Id: kathadlokesha01@gmail.com

Name of the Instructor: Smt.Kirtimani Suranagi

1. Was the material and subject easy to understand?

a) Yes b) No

2. Did your course teacher guide you properly?

a) Yes b) No

3. The lecture sequence was well planned.

a) Yes b) No

4. Were you able to understand the concepts properly?

a) Yes b) No

5. Whether all the instructions given by the course teacher were clear during the practical class?

a) Yes b) No

6. The computers were sufficiently available to all the students in the class.

a) Yes b) No

7. The course teacher was responsive and cleared all your doubts.

a) Yes b) No

8. Suggested if any :

ಕೆಲವು ಅಧಿಕಾರಿಗಳಿಗೆ ಪ್ರಶ್ನೆಗಳಿಗೆ ಸರಿಯಾದ ಉತ್ತರ ನೀಡಲು.

Signature of the Student

PRINCIPAL
KPES's Dr. G. M. Patil Law College
Near Tahashildar Office
D. G. Compound, Dharwad 590001

KPES Dr. G. M. Patil Law College, Dharwad.

Feedback Form on Basic Computer Course

Date: 21-11-2019

Name : Yallappaganda Patil

Semester : _____ Mobile No : 8880737765

Email-Id: yallappaganda.patil.3@gmail.com

Name of the Instructor:
Smt. Kirtimani Suranagi

1. Was the material and subject easy to understand?
a) Yes b) No
2. Did your course teacher guide you properly?
a) Yes b) No
3. The lecture sequence was well planned.
a) Yes b) No
4. Were you able to understand the concepts properly?
a) Yes b) No
5. Whether all the instructions given by the course teacher were clear during the practical class?
a) Yes b) No
6. The computers were sufficiently available to all the students in the class.
a) Yes b) No
7. The course teacher was responsive and cleared all your doubts.
a) Yes b) No

8. Suggested if any : _____
This course is very useful in daily life.

[Signature]
Signature of the Student

[Signature]
PRINCIPAL
KPES's Dr. G. M. Patil Law College
No. Tahashildar Office
D. C. Compound, Dharwad-580001

Email : principalkpesled@rediffmail.com
kpeslaw@gmail.com

Estd : 1975

Phone No. : 0836 2790945
Website : www.kpes.org.in



KARNATAKA PROGRESSIVE EDUCATION SOCIETY'S
Dr. G.M.PATIL LAW COLLEGE
NEAR TAHASHILDAR OFFICE, D. C. COMPOUND, DHARWAD - 580001




Affiliated to Karnataka State Law University, Hubballi.
Recognised By Bar Council of India, New Delhi.
Approved by Government of Karnataka.

Summary Report on Add-on Course

As per the decision taken by college Management and Add-on course committee the following Add-on Courses were conducted successfully for the Academic year 2019-20.

Each add-on programme was conducted for 30 hours. The curriculum content is separately framed for each course. The students of different semester are permitted to enroll add on courses of their choice. For the academic year 2019-20 only 3 add-on courses were conducted. During the odd semester Communication Skills and Personality Development and Basic Computer course were conducted and Add-on course on Yoga was conducted during even semester. Certificate of completion is given to students only those who attend 90% of classes engaged. Majority of the student participants expressed their gratitude to the Institution for having conducted these value based courses without imposing any fees on them. The overall content of respective courses enabled students to compete different competitive examinations and students who got Sanad, started practicing the profession. Of the overall percentage of the students participation in different add on courses is more than 85% as against the ceiling limit of intake. The financial burden was supported by our esteemed Management.


PRINCIPAL
KPES's Dr. G. M. Patil Law College
Near Tahashildar Office
D. C. Compound, Dharwad-580001